



**GIRL SCOUTS OF GATEWAY COUNCIL, INC.
SEASONAL JOB DESCRIPTION**



TITLE: Lifeguard

REPORTS TO: Community Education Manager

PURPOSE: To maintain safe swimming conditions at the pool and assist with other waterfront activities.

ACCOUNTABILITIES:

1. Actively supports and promotes the council's and GSUSA's affirmative action plans and their commitment to diversity throughout the organization.
2. Actively supports and promotes all efforts to increase cooperation, communication and collaboration between and among staff members, volunteers and girls.
3. Understands and internalizes the importance of seeking resolution to problems and concerns by bringing them to the direct attention of her/his supervisor in a timely manner.
4. Demonstrates and promotes a climate of courtesy and professionalism to co-workers, the volunteers served by this Council and others with whom her/his job puts her/him in contact.
5. Ensures that materials prepared and produced for Gateway Council's internal and external publics reflect the highest standards of excellence.
6. Consistently seeks to improve the effectiveness and efficiency of all Council operations by demonstrating positive and creative approaches to the delivery of service.
7. Demonstrates sound time management skills by effectively and efficiently organizing, prioritizing and completing multiple assignments in a timely manner.
8. Maintains strict confidentiality when handling sensitive information.

PRINCIPAL DUTIES:

1. Maintain safe conditions and effective surveillance at the pool, deck, and surrounding areas.
2. Assist in waterfront activities including canoeing and kayaking.
3. Assist in the testing and classification of campers swimming and watercraft abilities.
4. Teach water safety, swimming, canoeing, and kayaking.
5. Enforce waterfront safety measures for every person in camp (including staff, campers, and visitors) in line with Girl Scout and ACA standards; report accidents to the Community Education Manager promptly.
6. Maintain the pool log daily and perform chemical testing as directed.
7. Assist in the care and use of lifesaving equipment, canoes, kayaks, and other equipment and supplies; requisition necessary equipment and supplies before and during the camp season; request necessary repairs or maintenance work.
8. Conduct daily check of area and equipment for safety, cleanliness, and good repair.
9. Assist in the opening and closing of camp as directed.
10. Take precautions to ensure personal health.
11. Establish and maintain good working relationships with our campers, external customers, and staff.
12. Provide a safe and fun atmosphere for campers to explore, learn, and create while developing personally.
13. Responsible, thorough, and timely completion of assigned tasks.

14. These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required.

QUALIFICATIONS:

1. Acceptance of and adherence to the principles of Girl Scouting as embodied in the Promise and Law, and as demonstrated by membership in the Girl Scout movement.
2. Interest, knowledge, and/or skill in the Girl Scout program in the camp setting.
3. Desire and ability to work with children and adults in camp setting.
4. Integrity, good character, good judgment, calmness.
5. Enthusiasm, sense of humor, patience, problem solving skills, and self-control.
6. Ability to place needs of girls and camp above personal needs acceptance of people from diverse backgrounds and ability to live and work with girls and adults of different backgrounds and abilities in a semi-primitive environment.
7. Ability to accept guidance and supervision.
8. Ability to act calmly and quickly during emergencies.
9. Must be at least 16 years old.
10. Training and experience:
 - a. Current Lifeguard and CPR professional rescuer certifications from the American Red Cross or comparable certificate from the YMCA or other certifying organization.
 - b. Certified canoeing or kayaking instructor preferred.
 - c. Preferred: Water Safety Instructor.

ESSENTIAL FUNCTIONS:

1. Ability to communicate and work with groups participating and provide necessary instruction to campers and staff.
2. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
3. Abilities to observe camper and staff behavior, assess its appropriateness, enforce appropriate safety regulations, and emergency procedures and apply appropriate behavior management techniques.
4. Ability to respond quickly and calmly to a camp emergency.
5. Ability to maneuver throughout camp and carry 50 pounds.
6. Experience in conflict resolution. Ability to resolve conflict quickly to ensure the health and safety needs of campers are maintained.